

MINUTES

CABINET MEETING: 14 JULY 2016

Cabinet Members Present:	Councillor Phil Bale (Chair) Councillor Sue Lent Councillor Peter Bradbury Councillor Dan De'Ath Councillor Bob Derbyshire Councillor Graham Hinchey Councillor Susan Elsmore Councillor Sarah Merry Councillor Ramesh Patel
Observers:	Councillor Dianne Rees Councillor Paul Chaundy (for Cllr Woodman – Item 6 only) Councillor Neil McEvoy (Item 6 only)
Officers:	Paul Orders, Chief Executive Christine Salter, Section 151 Officer David Marr, Interim Monitoring Officer Claire Deguara, Cabinet Office
Apologies:	Councillor Judith Woodman

13 MINUTES OF THE CABINET MEETING HELD ON 16 JUNE 2016

RESOLVED: that the minutes of 16 June 2016 be approved.

14 CARDIFF CAPITAL REGION CITY DEAL UPDATE

Cabinet received an update on the progress of finalising the City Deal agreement. Progress has been made in establishing governance and support arrangements for the finalisation of the deal. It was noted that a Programme Manager had been appointed. A future report will be brought to Cabinet to outline the regional governance arrangements.

RESOLVED: that the progress in finalising the City Deal agreement be noted.

15 EU REFERENDUM IMPLICATIONS FOR CARDIFF

The Leader as Chair, has ruled that, by reason of special circumstances, this item should be considered at this meeting as a matter of urgency. Whilst this item was published on the Agenda, the report was only finalised on Wednesday due to

continuing developments, including meetings held this week involving the Council. The Council needs to assess the potential implications for Cardiff as a priority and to provide a position statement in what is a rapidly evolving situation.

As a result, this item is considered to be urgent for decision at this meeting. The reason for urgency is the need to secure Cabinet agreement for the City of Cardiff Council to commence work immediately through Core Cities UK and the Welsh Local Government Association to make representations to the UK Government on key issues to be considered as part of future negotiations to leave the EU.

Cabinet received a report outlining the implications for Cardiff in relation to the referendum result to leave the European Union and the proposed response to those implications in order to re-affirm Cardiff's position as an international city and the administration's vision to make Cardiff Europe's most liveable capital city.

RESOLVED: that

1. the contents of the report be noted.
2. Cardiff's position as an international city and the administration's vision to make Cardiff Europe's most liveable capital city be re-affirmed.
3. work through Core Cities UK and the Welsh Local Government Association to make representations to the UK Government on key issues to be considered as part of future negotiations to leave the EU be agreed;
4. it be agreed to strengthen community engagement mechanisms in Cardiff by working with partners via the Cardiff Public Services Board; and
5. the continuation of Cardiff's membership of the Eurocities network be approved.

16 CORPORATE ASSET MANAGEMENT PLAN

The Leader declared a personal but non-prejudicial interest in this matter as he is a Member of Friends of the Old Library (Yr Hen Llyfrygell).

Cllr Bradbury declared a personal but non-prejudicial interest in this matter as he is a Member of the Caerau and Ely Sports trust who are involved in a community asset transfer (CAT); and is also a trustee of the Cardiff Story Museum who are referenced in the report.

Cllr Hinchey declared a personal but non-prejudicial interest in this matter as he is a Member of Friends of Llwynfedw Gardens who are involved in a CAT.

Cabinet considered a report setting out the strategy for the management of the Council's 441 operational properties within its estate. The plan sets out the key principles of rationalisation, modernisation and collaboration to work towards a smaller, more efficient and fit for purpose modern estate. The Corporate Asset Management Plan sets targets which includes reducing the maintenance backlog, reducing running costs and generating capital receipts whilst ensuring the operational needs of the Council are met.

RESOLVED: that the 2016/17 Corporate Asset Management Plan be approved.

17 BUDGET STRATEGY 2017/18 AND THE MEDIUM TERM

The Cabinet considered the budget strategy for 2017/18, which outlined the financial strategy needed to meet the ongoing severity of financial challenges for the Council in the medium term and sets out the budget timetable.

RESOLVED: that

- (1) the framework for the savings targets on which this Budget Strategy report is based including the use of a targeted approach to meeting the Budget Reduction Requirement both in 2017/18 and across the period of the Medium Term Financial Plan be agreed.
- (2) directorates work with the relevant Portfolio Cabinet Member, in consultation with the Corporate Resources Director and Cabinet Member for Resources and Performance Management to identify potential savings to assist in addressing the indicative budget gap of £24.328 million for 2017/18 and £75.297 million across the period of the Medium Term Financial Plan.
- (3) relevant bodies who raise precepts and levies on the Council be formally contacted to request that funding reductions are also fed into these settlements which should be in line with those it is expected that Welsh Government will impose in respect of local authority funding.
- (4) Authority be delegated to the Corporate Resources Director in consultation with the Cabinet Member for Corporate Services and Performance to identify an alternative budget gap requirement upon further clarification being provided by the Welsh Government in respect of funding.
- (5) Authority be delegated to the Corporate Resources Director in consultation with the Cabinet Member for Corporate Services and Performance to amend the Budget Strategy, once the budget savings proposals have been reviewed, if this amendment does not significantly depart from the underlying principles. Any requirement to significantly depart from these principles would require a further Budget Strategy Report to Cabinet.
- (6) the Council seeks expressions of interest from officers in respect of the voluntary redundancy scheme.
- (7) It be agreed that that Council be recommended to agree that the Budget Timetable Framework set out in Appendix 2 be adopted and that the work outlined is progressed with a view to informing budget preparation.
- (8) It be agreed that there will be a two stage process in relation to consultation on 2017/18 proposals. This will commence with the Ask Cardiff Survey including a section on general budget themes followed by more detailed consultation on 2017/18 proposals later in the Autumn, once there is further clarity on the 2017/18 funding position.

18 SCHOOL ORGANISATION PLANNING: SPECIALIST PROVISION FOR PRIMARY AGED PUPILS WITH SPEECH AND LANGUAGE DIFFICULTIES AND WITH BEHAVIOURAL EMOTIONAL AND SOCIAL DIFFICULTIES

Cabinet received a report outlining the responses received to the public consultation regarding specialist provision for primary aged pupils with speech and language difficulties, and with behavioural emotional and social difficulties.

It was noted that the consultation results identified significant concerns for stakeholders and that additional work was needed to engage with stakeholders more fully.

RESOLVED; that the Director of Education and Lifelong Learning, in consultation with the Cabinet Member for Education be authorised to;

1. Carry out a further review of speech and language support in Cardiff with the aim of bringing forward revised proposals;
2. Undertake further engagement with schools and other stakeholders in relation to early intervention for children with behavioural emotional and social needs;
3. Work with the governing bodies of Meadowbank and Allensbank Schools to ensure the needs of children with speech and language needs placed at the schools can continue to be met effectively, pending any revised proposals.

19 CARDIFF STATUE AND MONUMENT PROTOCOL

Cabinet considered a report detailing proposals for a Statue and Monument protocol for Cardiff. Cardiff contains over 200 public artworks that contribute to the architectural and cultural heritage of the city.

The report sets out a guidance note and decision making process for determining the acceptability and suitability of statues and monuments in Cardiff.

RESOLVED; that

1. the content of the report be noted.
2. the Cardiff Statue and Monument Protocol as a guidance note for assessing proposals to install statues and monuments in Cardiff be approved.
3. the decision making process for determining the initial acceptability and suitability of proposals for statues and monuments be agreed.

MINUTES

CABINET MEETING: 27 JULY 2016

Cabinet Members Present:	Councillor Phil Bale (Chair) Councillor Sue Lent Councillor Peter Bradbury Councillor Dan De'Ath Councillor Bob Derbyshire Councillor Graham Hinchey Councillor Susan Elsmore Councillor Sarah Merry Councillor Ramesh Patel
Observers:	Councillor Dianne Rees Councillor Gareth Holden Councillor Judith Woodman
Officers:	Paul Orders, Chief Executive Christine Salter, Section 151 Officer David Marr, Interim Monitoring Officer Claire Deguara, Cabinet Office

**20 TO RECEIVE A REPORT OF THE CHILDREN & YOUNG PEOPLE
SCRUTINY COMMITTEE ENTITLED "CHILD SEXUAL EXPLOITATION"**

Cabinet received a report of the Children and Young People Scrutiny Committee entitled "Child Sexual Exploitation". The report contained 34 key findings and 13 recommendations.

RESOLVED: that the report be received and responded to by October 2016.

21 PROPERTY INVESTMENT ESTATE

The Leader declared a personal but non-prejudicial interest in this matter as his Constituency Labour Party is a tenant of two properties within the Council's investment Estate.

Cabinet considered a report which provided an update on progress made regarding the Council's property investment estate.

The investment estate is a portfolio of non-operational properties held by the Council for the purpose of generating income.

RESOLVED: that

1. the content of the report and the current position with regard to the Investment Estate be noted.
2. a future report outlining the Corporate Investment Estate Plan will follow to November Cabinet meeting setting out a strategy and targets for the next 3 years.

22 CARDIFF BUSINESS IMPROVEMENT DISTRICT

Cabinet received a report outlining the developments in relation to the proposals for a Cardiff Business Improvement District (BID). The report outlined a Service Level agreement for the City Centre Management team, advance funding to support initial activities of the BID and agreed nominations to the BID Board.

RESOLVED: that

- a) authority be delegated to the Director of Economic Development, in consultation with the Leader of the Council, the Chief Executive, the Section 151 Officer and the Monitoring Officer to conclude a Service Level Agreement with relation to City Centre Management on the basis of the draft agreement set out in Appendix A.
- b) authority be delegated to the Section 151 Officer in consultation with the Leader of the Council, the Chief Executive, the Director of Economic Development and the Monitoring Officer to approve an advance to the BID company on the basis that any advance would be repaid through levy collection and paid within the current financial year and based on the principles established in this report.
- c) the Leader of the Council be nominated in addition to the Director of Economic Development as BID Board Members.

23 ALTERNATIVE DELIVERY MODEL - LEISURE CENTRES

The Leader, as Chair, after taking advice from the Cabinet Members for Community Development, Co-operatives and Social Enterprise and Corporate Services and Performance has ruled that by reason of special circumstances, that this item should be considered at this meeting as a matter of urgency. Whilst notice of this item was published on the Agenda the report was only finalised on Tuesday 26 July 2016 and is urgent for decision at this meeting. The reasons for urgency are as follows: -

- *The reason for this report emanates from the budget decision regarding the exploration of an Alternative Delivery Model to produce substantial savings for the operation of the Council's Leisure Services operation whilst all facilities remain open with a similar type of service as currently provided.*
- *As part of the decision making process the recommendations contained in the report were the subject of a pre-decision Scrutiny. A meeting of the Economy and Culture Committee took place on Thursday 21 July 2016. The Committee's letters to the Cabinet Members for Community Development, Co-*

operatives and Social Enterprise and Corporate Services and Performance were submitted the next day and in order for the comments contained in those letters to form part of the report, along with other feedback received from consultation with Trade Unions, the report was finalised on Tuesday 26 July.

- It is noted that this matter has previously been reported to Cabinet (with Cabinet authorising the commencement of the procurement (Cabinet decision of 15 May 2014). Further, having regard to the potential importance of the proposed contractual arrangement, including the substantial financial savings which should be achieved) then it is thought appropriate that this matter should be considered at the Cabinet meeting of 27 July 2016.*

Cabinet considered a report which detailed a proposal to appoint a preferred bidder for the operation and management of the Council's leisure centres. It was proposed that Greenwich Leisure Limited (GLL) be appointed as preferred bidder whilst ensuring continued consultation with trade unions and affected staff.

RESOLVED: that

1. the appointment of Greenwich Leisure Limited (GLL) as the Preferred Bidder for the operation and management of the Leisure Facilities referred to in the report, while ensuring that the Council retains ownership of the facilities be approved;
2. authority be delegated to the Director of City Operations, in consultation with the Cabinet Member for Community Development, Co-operatives and Social Enterprise, the Section 151 Officer and the Monitoring Officer, to finalise the procurement to contract close (including conclusion of the proposed Leisure Operating contract with Greenwich Leisure Limited (GLL) in respect of Eastern Leisure Centre, Fairwater Leisure Centre, Llanishen Leisure Centre, Maindy Centre, Pentwyn Leisure Centre, STAR Centre (Splott), Western Leisure Centre and Penylan Library & Community Centre and to deal with any ancillary documentation and matters);
3. the decision to remove the Channel View Centre from the Council's wider procurement process due to its improved financial performance and strategic access to the waterfront in Cardiff Bay which is being developed as part of a new Cardiff Bay masterplan (see paragraph 42) be noted; and
4. ongoing discussions with the Trade Unions and consultation with employees, will take place in accordance with the requirements of TUPE legislation, up to and beyond the date of transfer.

24 NATIONAL NON-DOMESTIC RATES - WRITE OFFS

Appendices A and B to this report are exempt from publication by virtue of paragraph 14 of Part 4 and paragraph 21 of Part 5 of Schedule 12A of the Local Government Act 1972

The Cabinet received a report which sought authorisation to write off non domestic rates which were considered to be irrecoverable.

RESOLVED: that debts amounting to £1,849,173.37 as outlined in Appendix A to the report be written off.

25 CORPORATE RISK REGISTER (YEAR END POSITION 2015/16)

The Cabinet considered the Corporate Risk Register which outlined the strategic risks facing the Council, together with details of the effective and robust systems in place for managing those risks.

RESOLVED: that the content of the Corporate Risk Register be noted.

26 DIRECTOR OF SOCIAL SERVICES ANNUAL REPORT (ANNUAL COUNCIL REPORTING FRAMEWORK)

The Cabinet received the Annual Report of the Director of Social Services. The report will be submitted to the Care and Social Services Inspectorate Wales. It was noted that the priorities for action identified in the Annual report are reflected in the Directorate Plan for Social Services for 2016-17.

RESOLVED: that the Annual Report of the Director of Social Services for 2015-16 be received and that it be forwarded for consideration by Council.

27 RESPONSE TO THE REPORT OF THE COMMUNITY AND ADULT SERVICES SCRUTINY COMMITTEE REPORT ENTITLED "HOW TO REDUCE CRIME AND DISORDER IN THE NIGHT TIME ECONOMY IN A TIME OF AUSTERITY"

Cabinet received the response to the report published by the Community & Adult Services Scrutiny Committee entitled "How to Reduce Crime and Disorder in the Night Time Economy in a Time of Austerity". The report contained 15 recommendations all of which were accepted or partially accepted.

RESOLVED; that the response to the Community and Adult Services Scrutiny Committee report entitled 'How to Reduce Crime and Disorder in the Night Time Economy in a Time of Austerity' attached at Appendix A to the report be agreed.